App. F. IX-4

1932-33

File No. 13-32 ~~3-27~~

Previous References (G.R.B)

Serial Nos. 7

Later References

General and Revenue Secretariat.

Serial Nos. One

31

Part B for June 1933

SUBJECT.

Notes of Inspection of the Office of the Dist Education and School Board Officer Bangalore by the Secretary G.R.B

No 7352-31 G.R.B. Dated 21/27.6.1933

To, The Dist Edl Officer, Bangalore
The Director of Public Instruction

Records with pertain to above a Acts

Inspection
6/7/1933.

General and Revenue Secretariat | File No. of 193

Serial No.

D.-5247/C.R.13.

Extract of orders from the file re Programme of Inspection of Unit Offices

" Bangalore D.E.O's Office :- on 17th Monday

" S.L.I. Office :- on 26th Wednesday.

Intimation may be sent accordingly to the officers concerned." Intd "M.N." 10/4/33.

D.ft subd for approval.

Issue.

Jms 11/4/33.

11/4

To The D.E.O. Bangalore

No. 5692 dated 12.4.1933.

States that the Secy C.R. will visit his Office on the 17th instant.

From The D.E.O. Bangalore.

D.O No. F. 188 of 32-33 D. & 15.4.1933.

Requests him to intimate the hour at which he is likely to visit the Office.

Dft subd

Issue & resubmit Corrospr

Jms 26/4/33.

26/4

To The D.E.O. Bangalore

D.O. No 6217/ dated 27.4.33.

States that the Secy intends to go to his office at 9 Ams on 1st May 1933 if it is not inconvenient to him.

Resubmitted—

Jms 28/4/33

28/4

NOTE—Contn. Sheet.

WD-70—GBPM—60,000—13-8-31

Notes of Inspection of the Office of the District Educational Officer Bangalore

File No. of 193 . | General and Revenue Secretariat

5247
1741

The several points were discussed by the Secretary in person with the D.E.O. Bangalore this morning between 9 & 11 A.M. The observations of the Secy as a result of the discussions are noted on the margin of the Notes of Inspection

A copy of the draft notes of Inspection embodying the result of discussions is put up for the approval of the Secretary After final permission the Notes will be got typed Office-Asst. attd. 1/5/33.

Yes: please

1/5/33

Yes

Hostels on only one side of the paper may be got typed.

Typing Section will comply

1/5/33

A typed copy of the Notes of Inspection is put up for approval —

In addition to the detailed inspection I have also personally discussed all the points with the D.E.O & Unit officer (Mr. K.T. Sudarsanam Iyengar).

There are not many serious irregularities, ~~except that the Rules~~ on the whole. The omissions, delays etc., observed relate to the previous vacancies & cases & have been pointed out & instructions given & rules explained

The present D.E.O has himself observed some of the omissions & delays & is taking action to improve things in conformity with the Rules. It is hoped that the working will be in order

There are no pending cases of

Stamp: 3 MAY 1933 GENL. & REV. SECT.

Serial No.

irregularities, on which, after his discussion, an explanation is necessary.

The inspection report may be recorded with general observations. A copy of it will also be sent to the Unit Officer (thro' the D.P.I).

OFFICE OF THE FIRST MEMBER OF COUNCIL
30 MAY 1933
No. 921

Chairman, C.R.B., thro' Gen. Sec'y

Submd with a draft for approval

To,

1) The Dist Edl Officer, Bangalore
2) The Director of Public Instruction

No 35-2-3/CRB dated. 27.6.1933

Forwards the notes of Inspection of his Office with certain observations.

NOTE—Contn. Sheet.

DEPARTMENT OF PUBLIC INSTRUCTION

GOVERNMENT OF MYSORE

K. T. SUDARSANIENGAR, B.A.,
DISTRICT EDUCATIONAL AND
SCHOOL BOARD OFFICER

BANGALORE,

Date 15-4-1933.

D.O. No. 7 1887

Dear Sir,

With reference to letter No.5692/C.R.B. of the 12th instant from the Chief Secretary to Government intimating that you will visit this office to examine the section relating to the working of the Central Recruitment Board - Rules, I beg to state that all the records required by - you will be kept ready for your kind perusal and examination. I request the favour of your kindly letting me -- know ~~xxxxxxx~~ the hour at which you are likely to visit the office.

Yours sincerely,

15.4.33.

To

M. Navaneetham Naidu, Esq., B.A., B.L.,

Secretary,

Central Recruitment Board,

Public Offices, Bangalore.

Appendix F G—1]

SUBJECT .....

.....

.....

Diary No. of letter replied to .....

General and Revenue Secretariat

( )

the 193 .

Date of issue 12.4.33

Signed by Mr MN.

1) All files connected with appts made in conformity with the rules of recruitment

2) — do — not in conformity — " — —

3) Files relating to appointments made of candidates that were granted exemption under the rules.

4) Files relating to "C" Statements.

List of enclosures.....

Copied by.....

Examined by.....

Section

File No.

Serial No.

No. 5692/CRB.

To The Dist. Educl. Officer Bangalore

Sir,

I am directed to state that in accordance with the directions contained in G.O. No 4312-4411, C.R.B 24-31-1 dated the 27th February 1932, the Secy C.R. Board will visit your office on the 17th instant to see how far the rules of recruitment have been given effect to in filling up vacancies that occurred in your limits from the year 1930-31.

I am, therefore, to request that arrangements may kindly be made to give him the necessary facilities and to have the marginally noted files kept ready for his reference besides the Vacancy Registers, the Office

WD 0253—GPB—15,000—26-8-32

Order Book, the Acquittance Roll, the Absentee Statements of officials attached to the monthly salary bills of your Office and an up to date list of officials in superior service giving particulars in each case as to the date of entry into service, age, caste and qualifications.

I have etc

1.11.4

for chief Secy to Govt

Hons

D 6741
6. 29

DEPARTMENT OF PUBLIC INSTRUCTION

GOVERNMENT OF MYSORE

K. T. SUDARSANIENGAR, B.A.,
DISTRICT EDUCATIONAL AND
SCHOOL BOARD OFFICER

BANGALORE,

Date 28-4-1933.

D.O. No. F I88/32-33/D.

Dear Sir,

Your D.O. letter NO. 6217/ C.R.B. dated the 27th instant intimating the date and hour of your proposed visit to my Office, I beg to state that I shall be happy to await your visit at 9 A.M. on Monday the 1st Proximo as proposed by you.

Yours Sincerely,

28-4-33

M. Navaneetham Naidu. Esqr. B.A.B.L.
Secretary,
Central Recruitment Board.
Bangalore City.

Appendix F G—1]

SUBJECT .....

.....

.....

Section

File No.

Serial No.

Diary No. of letter replied to .....

No. 6217 CRS

To Dear Sir,

~~I am desired~~ With reference

to your D.O. No. F 188 of 32-33 D. dated 15-4-1933,

I write to state that I ~~intend~~

to go to your office on ~~Saturday~~ Monday morning, 1st May 1933

if it is convenient to you,

at 9, to discuss with you the several

points noticed ~~in the Draft~~ during the inspection

~~report~~ of your office regarding the

application of the rules of recruitment

~~in your limit office~~ to the several appointments

in your ~~office~~ limit office.

I shall thank you for a line in reply.

Yours Sincerely.

K. T. Sudarsana Iyengar B A

D. E. O. Bangalore

Hmt 26/4/33

General and Revenue Secretariat

( )

the *193* .

Date of issue 27-4-1933

Signed by Mr. M. N.

List of enclosures.....

Copied by ~~K~~ 27/4

Examined by.....

WD 0253—GPB—15,000—26-8-32

PROCEEDINGS OF THE GOVERNMENT OF HIS HIGHNESS
THE MAHARAJA OF MYSORE.

****

Read:-

The Notes of Inspection by the Secretary, Central Recruitment Board of the office of the District Educational Officer, Bangalore District.

Order No. 7352-3 / CRB 13-32-7

Bangalore, dated the 21st June 1933.

Recorded with the following observations.

Para 9 of the Inspection Notes:-

The temporary vacancy of Assistant Master Primary Boys' School at Chattanahalli in the Magadi Taluk was not readvertised when it subsequently became permanent though the School Board Assistant, Nelamangala Range was informed by the Unit Officer, that the vacancy would be readvertised. This is rather a serious irregularity and should have been avoided. The District Educational Officer is requested to readvertise the vacancy now and submit a report regarding its disposal for the information of Government.

Para 10 of the Inspection Notes:-

In a general vacancy at Jakkanahalli, when the candidate appointed did not join duty, a local man was appointed and was continued in it and later, the Unit Officer sanctioned it. This was irregular. The Unit Officer should have selected another candidate from the list of applicants or taken action to advertise the vacancy again.

Para 12 of the Inspection Notes:-

The Unit Officer is requested to see that no vacancy is left unregistered whether it is proposed to fill it up under the rules or not.

General:- It is seen that the present District Educational officer and Unit Officer has himself observed some of the omissions and delays and is taking action to set things right

in conformity with the rules of recruitment. Government trust that things will be brought to a settled order at a very early date.

For General Secretary to Government.

To

The District Educational Officer, Bangalore with a copy of the inspection notes.

The Director of Public Instruction in Mysore, with a copy of the inspection notes.

TRM.3

G R.S. App. F VI G-2]

SUBJECT .....

.....

.....

Diary No. of letter replied to.....

Sec. P R B

File No. 13-32

Serial No. 7

General and Revenue Secretariat.

( )

the *193* .

Proceedings of the Government of His Highness the Maharaja of Mysore.

Date of issue.....

Signed by.....

Read—

The notes of Inspection by the Secretary Central Recruitment Board of the Office of the District Educational Officer Bangalore District

Order Thereon No.

Received with the following observations

Para 9 of the Inspection notes :—

The temporary vacancy of Assistant Master Primary Boys school at Chattaniathalli in the Magadi Taluk was

May this be

(i) Printed ?

(ii) treated as a standing order ?

(iii) published in the Gazette, English Part?

(iv) translated ?

(v) placed at the disposal of the press ?

(vi) published in the Gazette, Kannada Part ?

not re-advertised whereby subsequently
became permanent through the
school Board Assistant Nalamangala
by the Unit Officer
Range was informed that
the vacancy would be
re-advertised. This is rather a
serious irregularity and should
have been avoided. The D.E.O.
is requested to re-advertise the
vacancy now and submit a report
regarding its disposal for the informa
tion of Govt.

Para 10 of the Inspection Notes:-
In a General Vacancy at Jakkana
halli, when the candidate
appointed did not join duty,
a local man was appoint
ed and was continued in it, later, the Unit Officer
which was sanctioned at a later
date by the Unit Officer. This was
irregular. The Unit Officer should
have selected another candidate
from the list of applicants
taken action to advertise the vacancy again.

List of enclosure

Copied by

Examined by

WD 02560 —GSB —10,250—2-7-30

G. R. S. App F. G. 3.

GENERAL AND REVENUE SECRETARIAT.

(Continuation sheet draft form.)

Para 120 of the Inspection Rules

The Unit Officer ~~should~~ is requested to see that no vacancy is left unregistered whether it is proposed to fill it up under the rules or not.

It is gratifying to note that the present D.E.O and the Unit Officer is taking interest about this section of the work and is bringing things to an order in conformity with the rules of recruitment

~~General:~~ It is seen that the present D.E.O. himself ~~Unit Officer~~ observed some of the omissions & delays & is taking action to set things right, in conformity with the ~~Rules~~ of recruitment. Govt. trust that he with bring things to a settled order, at a very early date.

2/ 1[illegible]

for General Secretary to Govt

To The D.E.O Pbra with a copy of the Inspection Rules

The Director of Public Instruction

Office of the District Education Officer,

Bangalore District.

- - -

Draft Inspection Notes.

Date of Inspection:- 17th April 1933.

Period:- from 1930-31 up to date.

The vacancy registers have been maintained in the prescribed form.

The following are the defects in the registration of the vacancies.

1. The dates of occurrence and the dates of report of vacancies have not been entered in the prescribed columns of the vacancy registers.

Vide vacancies of the year 1930-31 Executive temporary series.

Vanancies Nos.1 and 3 of 30-31; 2 of 31-32; and 1 - 4 of 32-33 of the Ministerial temporary series

These ~~are~~ pointed out and instructions for the proper maintenance of the Registers have been given.

2. All the vacancies(temporary and permanent) of the year 1930-31 have been clubbed together and registered in a continuous series instead of in seperate series (in seperate books).

Vide Sls.1 - 33 of the temporary Executive vacancies of the year 1930-31.

Separate registers have however been opened for each series of appointments from the year 1931-32 onwards, and an ~~earnest~~ attempt is being made to conform to the rules of recruitment as for as

as possible during the later period. Further instructions have also been given to the correct maintenance of the Registers.

3. Much delay has been caused while forwarding the B. statements of appointments made.

i. During the year 1930-31. In respect of vacancies that were advertised in July 1930, B. statements were forwarded only on 30th December 1930. Delay of about six months.

The District Educational Officer has been ~~instructed~~ requested to see that such delays ~~may be~~ are avoided.

ii. B. statements have not been forwarded to the C. R. B. Office soon after the issue of Office Memos in the following cases.

Vacy.No.	Date of appointment.	Date of forwarding B. statement.
118	1-10-31	-1-1932
122	12- 9-31	20-1-1932
123	-do-	-do-
135-7	"	"
147-52/32-33	11-10-32	2-2-1933
167-8/31-32	11- 3-32	9-4-1932.

~~xxx~~

All these have been pointed out and instructions given with reference to the Rules.

iii. Appointments have not been made soon after the receipt of applications. In respect of vacancies No.68-71 of 30-31, though the applications were received on 28th July 1930, the appointments in these vacancies were made on 1st November 1930. (Vide the

the connected file)

Vacy.No. of 31-32.	Date of receipt of applications.	Date of appointments made.
195	29-8-31.	6-10-31
196	26-8-31	6-10-31
197-99	26-8-31	28- 9-31
200	-do-	6-10-31
201-5	"	13-10-31
229	"	22-10-31
235-40	"	8-10-31
264	"	13-10-31
147-152/32	3-9-32	11-10-32
167/31-32	25-8-31	11- 3-32
168/31-32	-do-	9- 4-32

The District Educational Officer - explained that the vacancies Nos.167-168 relate to the appointment of Practical Instruction Masters in the Middle Schools and that the - Director of Public Instruction is the appointing authority in these cases. The delay was due to the correspondence.

The position, as to whether the District - Educational Officer should be continued as the Unit Officer for these appointments which are actually made by a higher officer, will, (if approved) be examined separately.

4. In some cases, the dates on which the 'A' statements were forwarded to the C. R. B. Office have not been entered in column of the vacancy register.

Vide particulars for Executive temporary vacancies of the year 1930-31.

Instructions have been given for the ~~so as~~ to maintain perusal of the registers in the proper manner.

5. Files relating to the disposal of vacancies are incomplete and do not afford ~~any~~ scope for scrutiny regarding delay and other irregularities.

File relating to the disposal of vacancy No.(1) of temporary vacancy register for 1930-31 (of Master Primary Boys School at Sivanapura Hoskote Taluk) contains the Central Recruitment Board letter forwarding the applications and the name of the selected candidate. The report of the School Board Assistant showing how and when the vacancy occurred, the office note indicating whether it was classified into General or Special according to the registration in the vacancy Register, the copy of the "A" statement forwarded to the Central Recruitment Board for advertisement, the memo appointing the selected candidate and the copy of 'B' statement forwarded to the Central Recruitment Board are not found in the file. Neither the dates on which the vacancy occurred, nor the dates on which the reports were sent ~~was reported~~ to the unit office, and ~~it was sent~~ to the Central Recruitment Board Office for advertisement ~~are~~ have been entered in the vacancy Registers.

vide files leading to the disposal of vacancies Nos.1089 and 1084-86/32-33 also.

It was noticed that an attempt has been made in later years to keep each file as complete as possible. It is hoped that the omissions pointed out in the maintenance of the files will be avoided in future.

6. Delay ~~has been caused~~ in the disposal of the vacancies at the several stages.

(i) Vacancies No.266-7/31-32 of Training Substitutes. These vacancies occurred on 1st June 1931 for a period of 10 months. (The date of occurrence should have been noted in the vacancy Register).

Occurred on	...	1-6-31
Reported to C.R.B. on	...	10-7-31
Advertised on	...	30-7-31
Applications received on		26-8-31
Appointment was made on		28-9-31

A delay of nearly four months has been caused while filling this vacancy which had to last only for 10 months.

(ii) Vacancies Nos.1227-29/3031 of clerks which occurred in connection with the promotions made to fill up five vacancies on - Rs.25/- each in the Local Examination Office.

Occurred on	...	13-11-1930 5-12-1930
Reported to C.R.B. on		13- 2-1931
Advertised in the Gazette.		28- 2-1931
Applications received		27- 3-1931 31- 3-1931 10- 4-1931

Appointments made 28/29-4-1931 i.e. two months before the vacancies ceased.

B. statements sent to C.R.B. 10-11-1931 i.e. five months after the vacancies ceased.

(iii) Serials 1 & 2 of temporary vacancy register 1931-32 of clerks.

Occurred on 17-11-1931 to last till 30-6-32.
13/11/1931, /1-12-1931
(1) (12)

Reported to C.R.B. on 5-1-32 There was nearly a delay
16-1-32 of 1½ months.

As incomplete 'A' statement was sent up without mentioning the authority under which the vacancies could be advertised in the face of the Economy Orders, the vacancies could not be advertised till the information was furnished. But as the time was too short to take any action by the time information was furnished, it was intimated in Central - Recruitment Board letter No.6001 dated 25th May 1932 that the vacancies need not be - advertised. On account of these delays the vacancies in this case could not be dealt with under the rules.

(iv) Serials 1-4 of clerks in the year 1932-33.

These vacancies occurred on 10th - November 1932, 6th December 1932 and 15th December 1932. The Central Recruitment Board Office had to remind the Unit Office in - No.4350 and 4353 dated 17th January 1933 for the early forwardal of the 'A' statement which was (were) sent on 17th January 1933 and on

on 25th February 1933. In this case also the incomplete information re: the authority to advertise these vacancies in face of the - Economy Orders, called for, was furnished to the Central Recruitment Board on 28th March 1933 where upon action was taken to advertise the vacancies. Here also a delay of nearly 3½ months, ~~was caused.~~

The District Educational Officer after discussion has agreed to see that no avoidable delay will be allowed to occur in connection with the disposal of vacancies and that he will see that the 'A' statements in respect of - vacancies will be forwarded with complete - information on all points without affording room for delay in correspondence relating to the full particulars to be furnished in the - 'A' statement.

7. Best available candidates were not appointed in advertised vacancies, preference being shown to the officials that were already appointed in these vacancies prior to advertisement.

Vide vacancies Nos.1) 5,6,8,10,59 & 61 of 30-31.

2) 121/31-32.

Instructions have been given to the District Educational Officer to select the best available out of the applicants for the - vacancy, as required by the rules, and to - terminate the appointment of temporary incumbents who

He

who were taken for conduct of work pending the result of advertisement of vacancies.

8. Vacancies have been once again registered at the time of readvertisement.

Vacancies Nos. 2019-22 of 29-30 have again been registered at the time of readvertisement as vacancy Nos. 68-71/30-31 and classified into General and Special ones.

It has been explained to the District Educational Officer ~~that this~~ how a faulty system of registration ~~is~~ will affect the classification of vacancies into promotion and direct recruitment and into General and Special. He has also been instructed to get the entries relating to readvertisement made on the original place of the registration of the vacancy when it was first advertised.

9. When a temporary general vacancy ~~had~~ subsequently became permanent, action was not taken to register it in the permanent vacancy register and advertise it again.

A temporary vacancy of Assistant Master Kannada Primary Boys'School at Chattanahally in the Magadi Taluk, (Vacancy No. 121/31-32) in which one Venkatanaranappa was appointed, became permanent from 1st July 1932 and the School Board Assistant Nelamangala was informed in No. F. 587-372/30-31 dated 21st June 1932 that the official may be continued until the vacancy is re-

readvertised and disposed of under the rules. Further action does not appear to have been taken in this matter.

This is rather a serious irregularity and should have been avoided. The District Educational Officer may be requested to get the vacancy readvertised now and submit a report re: its disposal for the information of Government.

10. When the selected candidate did not join duty, the temporary arrangement already made has been allowed to continue in advertised vacancies.

In one of the General vacancies Nos.135-7 at Jakkanahally, K. Srinivasa Iyengar who was appointed on 12-9-1931 did not join duty. The School Board Assistant Nelamangala reported on 25th November 1931 and appointed a local man for work. The Unit Office should have selected another candidate from the list or taken action to advertise the vacancy once again. But no action was taken till 22nd June 1932 when the temporary appointment made by the School Board Assistant was sanctioned. This was irregular.

The District Educational Officer has been ~~instructed to give effect~~ neglected to observe strictly to the rules of recruitment ~~without any laxity.~~

11. Delay has been caused by the Subordinate Offices in reporting the occurrence of vacancies to the unit office.

Temporary vacancy No.988 of 32-33.. This vacancy in the girls' school at Hanumanthapura occurred on 10th February 1930. But no report was submitted by the School Board Assistant Chennapatna to the Unit Office till 20th December 1932. (It was also seen that the vacancy was kept unfilled) The Unit Office took action to get the vacancy advertised on 30th March 1933. ~~The report for the~~ long delay in reporting and advertising the vacancy ~~need be forwarded~~ should not have been allowed to occur. ~~Attention should be drawn to the~~

The present Unit Officer has pointed out, ~~specially~~ the delay and slackness to the Subordinate Officers with strict instructions. It is hoped that things will greatly improve. ~~He may be requested to report to Government against such of the Subordinate Officers that have persistently not heeded the instructions given.~~

12. All the vacancies of more than three months in duration do not appear to have been registered in the vacancy registers.

(i) Vacancies relating to the month of July 1930 only have been registered for the year 1930-31. It cannot perhaps be presumed that no vacancies became available for being filled up during the remaining 11 months of the year.

The following list shows the number of vacancies that were registered and disposed of yearwar.

Year.	Executive appointments.		Ministerial		Total.
	Permanent.	Temporary.	Permanent.	Temporary	
1930-31	-	32	-	3	35
1931-32	12	81	-	2	95
1932-33	38	97	-	4	139

All vacancies which become available for more than three months, should immediately be registered in the vacancy Register whether they are to be advertised at the time or at the end of the school year and action should be taken to get them advertised in the usual course. No vacancy of the kind should be left unregistered.

The District Educational Officer admitted that there might have been some omissions in registering the vacancies and that it was with this view that a consolidated statement of vacancies were called for from the Subordinate Officers in November 1932. As it was noticed from the reports that some were not yet advertised, action was taken in March 1933 to get all such vacancies advertised.

He has promised that he would see that no such omissions will be allowed to occur.

13. Vacancies have not been brought on the vacancy registers, on account of delay in replying to communications.

(i) A permanent vacancy of Typist on Rs.25/- occurred on 1st December 1932 in the Office of the Deputy Director of Public Instruction, Bangalore, on account of the transfer of the incumbent K. S. Rangaiya to the Small Cause Court at Bangalore.

On 3rd December 1932, one T. V. Narayana Rao Clerk on Rs.20/- in the Office of the District Educational Officer, Bangalore, was transferred to fill up the vacancy. For want of information as to the duration of the vacancy, the District Educational Officer could not register the same. The District Educational Officer's communication No.F. 110/32-33 D. dated 12th December 1932 on the subject has not been replied to so far by the Deputy Director of Public Instruction.

The Deputy Director of Public Instruction, Bangalore, will be separately addressed and a report will be called for as to the disposal of the vacancy.

(ii) In letter No.F.77 of 32-33/9 dated 4th November 1932, a consolidated list of vacancies existing in the several ranges was called for by the District Educational Officer with a view to see if any vacancies

vacancies have been kept unadvertised according to the recruitment rules. From the lists received it was found that as many vacancies as ~~15~~ 8 21 vacancies were found to have not yet been advertised. The occurrence of these vacancies range from 1st July 1932 to 7th March 1933 and 10th February 1930 to 10th March 1933.

It is seen that the range and subordinate offices are not in the habit of reporting the occurrence of the vacancies to the Unit Office systematically. The Unit Officer has taken action to get all these vacancies advertised. No delay should be allowed to occur in reporting and registering the vacancies.

(iii) From a copy of memo No.A.1-1442/32-33 dated 20th February 1933 from the Deputy Director of Public Instruction to the District Educational Officer it is noticed that the Deputy Director of Public Instruction has forwarded his letter of the even number dated 27th January 1933 (copy of which received in the Central Recruitment Board Office was also forwarded on 7th February 1933) and requested the District Educational Officer to advertise the vacancy immediately. This letter is not found in the file relating to the case. This has been stated to be due to the fact that communications of the kind will be first dealt with in the Leave Section and then in the Appointment Section. This

~~after the leave question is over~~. This system entails ~~considerable~~ much avoidable delay in getting vacancies advertised. In this particular case the 'A' statement was forwarded on 12th February 1933 to the Central Recruitment Board who intimated that the vacancy need not be advertised in view of the short time it has for its duration.

(iii) (b) From a copy of memo No.H.2 Dis. 190 of 32-33/P dated 21st February 1933 it will be seen that the vacancy of R. Gowramma, Mistress, Primary Girl's School, Hessaraghatta was granted extension of leave for 2 months, 15 days from 28th - December 1932. The leave report was received on 5th January 1933 from the School Board Assistant, City Range - Bangalore. If a copy of the letter was taken in the appointment section on the same date, a delay of 1½ months could have been avoided.

The District Educational Officer ~~has explained~~ states that he would get over the defect by arranging the extract of the relevant portion of the question being taken in the Appointment Section and the letter then transferred to the Leave Section to be dealt with simultaneously in both the Sections.

(iv) H. N. Sitaramaiya, a clerk on Rs.45/- was granted leave as follows:-

(a) For two months	...from		10-10-30
(b) -do-	"		10-12-30
(c) "	"	10-12-30 to	10- 2-31
(d) "	"	10- 2-31 to	3- 4-31
(e)	"	4- 4-31 to	9- 7-31
	"	10- 7-31 to	15- 6-32

During the period from 10-10-1930 up to 13-7-1931 the marginally noted two

1) H.S.Krishnamoorthy from 10-10-30 to 10-2-31 on Rs.20/-
2) N. Devoji Row from 19-2-31 to 13-7-31.

hands were temporarily appointed. These appointments appear to have been made without reference to - recruitment rules.

The District Educational Officer has been ~~instructed~~ requested to see that all such short term leave vacancies are registered in the Books as soon as they exceed three months in duration and ~~to fill them~~ filled up according to the Central Board Rules - immediately or when the need arises.

(v) H. Subbarayappa, Assistant Master, Primary Girl's School, Harohalli, (vide Sl.158 H of 514-229/30-31 of the leave register) on Rs.20 was granted leave for 1 year 5 months and 15 days from 26th - November 1930. It was explained that this vacancy was not registered in the - Vacancy Register as no appointment was made. Subsequently one Mahamod Kasim has been appointed in this vacancy from 9th January

1932. The appointment also does not appear to have been reported to the unit office till March 1933. The omission to report in time by the Range Officer has been noticed by the District Educational Officer with strictures. It is expected that such omissions will be avoided in future.

(vi) One Syed Rasool Khalji, Master, Primary Boy's School at Attibele (vide Sl.99/72 of the Leave Register) was - granted an extension of 6 months leave from 18th August 1931. For want of - counter reference as to the serial number showing the grant of leave for the first time, it was not possible to find the - total amount of leave taken by the official. This temporary vacancy does not appear to have been entered in the vacancy register.

(vii) Vacancy of Assistant Master - Primary Boy's School Syedvadi at Chennapatna occurred on account of grant of leave to Abdul Rasool (vide Sl.164/98-187 of the Leave Register) from 2nd July 1931 up to 16th June 1932. One Hafizulla Khan has been appointed till 1st October 1931. This vacancy also does not appear to have been registered and dealt with under the rules.

(viii & ix) The vacancies of 7 months and 20 days from 1st November 1931 and of

of 6 months from 7th January 1932 referred to in Sls.165 and 166 of the Leave - Register do not also appear to have been registered and disposed of according to the Central Recruitment Board Rules.

(x) P. Nanjamma, Assistant Mistress, Dodda Hejjaji was granted leave as follows.

1) From 16-6-1931 to 16- 7-1931
" 16-7-1931 to 14- 8-1931
" 14-8-1931 to 14-10-1931
" 14-10-1931 to 14-12-1931

2) 5 months extension from 14-12-1931.
3) 6 months extension from 14- 5-1932
4) 6 months extension from 14-11-1932.

The vacancy was advertised as - available from 14th May 1932. But it - should have been registered in the first instance from 16th June 1931 and dealt with under the rules.

Leave has been granted to A. N. Venkataramanasastry, Assistant Master, Primary Boys School, Harohally, from 10th February 1932 for 4 months and again for 1 year and 7 months without extra cost. This has not been brought on the Vacancy Register as no extra cost was involved. But the vacancy should have been registered as soon as it occurred as required in the Official Memorandum No. 5148-5247/CRB.30-31-1 dated 21-4-1932. This is pointed out.

(xi) Syed Abdul Ghani, teacher at Laya, Magadi Taluk was granted[K] the extension of leave on 30th June 1932 with the direction that a substitute may be appointed pending advertisement. A copy of the memo was also sent to the appointment section for necessary further action. But the vacancy does not appear to have been advertised.

Such omissions should be carefully avoided. The District Educational Officer has been requested to see that such things are not allowed to occur again.

It is pleasing to note that the present D.E.O & Unit office is taking interest about this Section of work and is bringing things to an order in conformity with the Rules.

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Secretary,
Central Recruitment Board.

[K] He was on leave.
from 1-11-31 for 7 months 10 days.
1- 6-32 for 1 year.